

THE PETER AND CARMEN LUCIA BUCK FOUNDATION, INC.



633 Third Avenue, 16th Floor
New York, NY 10017
(212) 360-6173

PCLB Scholarship Fund Program Guidelines

Program Description

The Peter and Carmen Lucia Buck Foundation, Inc. (“PCLB”) will award scholarships to students who are unique among their peers in that they have demonstrated particular persistence, self-discipline, curiosity, conscientiousness, and motivation to get to where they are today. They have worked hard to achieve academic and social success, even when progress did not come readily or easily for them. PCLB scholarships are intended to reduce the financial burden of college and will afford PCLB Scholars an opportunity that they might not otherwise have had to continue their personal growth in college.

About the Scholarship Program

Eligibility

1. Who is eligible to apply to this scholarship?

Seniors graduating from one of PCLB’s current grantee charter schools in New York City are eligible to apply for the scholarship. For the 2020-21 academic year, these schools include:

- Achievement First Crown Heights Charter School
- Achievement First Brooklyn Charter School
- Achievement First East Brooklyn High School
- Brooklyn Prospect Charter School
- Uncommon Charter High School
- Uncommon Collegiate Charter High School
- Uncommon Leadership Charter High School
- Uncommon Preparatory Charter High School
- Success Academy Charter Schools

Applicants must intend to enroll full-time in an accredited four-year college beginning in the fall following high school completion. Additionally, applicants must demonstrate a financial need and have filed the Free Application for Federal Student Aid (“FAFSA”), as well as any applicable state aid applications, to be eligible to apply for the scholarship.

2. Do I need a minimum GPA to apply?

No, there is no minimum GPA requirement for this scholarship. However, for informational purposes only, we will ask applicants to submit an official copy of their transcript.

3. Do I need to be interested in a particular major/subject to apply?

No, this application is open to all students regardless of their current or future academic interests.

4. Do I need to be a U.S. citizen or permanent resident to apply?

Yes, in order to be eligible to apply to this scholarship students must be able to file for FAFSA and/or other state aid. Such applications typically require that students have U.S. citizenship or permanent residency status.

Use of Scholarship Funds

THE PETER AND CARMEN LUCIA BUCK FOUNDATION, INC.



1. Is there a restriction on what kinds of institutions PCLB Scholars can attend?

Any accredited, degree awarding, college or university in the United States and U.S. territories that is described as an educational institution under Section 170(b)(1)(A)(ii) of the Internal Revenue Code is considered an eligible institution. On a case by case basis, PCLB will consider international institutions.

2. How many years of funding can a PCLB Scholar receive?

Each PCLB Scholar may receive up to four years of funding so long as the scholar meets the expectations set forth by PCLB. PCLB Scholars are generally expected to:

- Be good students by: 1) maintaining good academic standing, 2) demonstrating ongoing credit accumulation toward 4-year college completion, and 3) adhering to their college's academic policies
- Be good citizens by adhering to their college's code of conduct, as well as to local, state and Federal law
- Participate in scheduled special events and check-ins with PCLB
- Complete and submit required reports to PCLB (e.g. mid-year reports, renewal forms, and a final report)

For more details on PCLB Scholar expectations, please refer to the Scholar Handbook.

On a case by case basis, PCLB will consider extending funding beyond four years should the PCLB Scholar require more time to complete a degree. Some acceptable circumstances where a PCLB Scholar may require more time to complete college include: dual degree programs, part-time course load, credits lost while transferring colleges, etc.

3. What does the scholarship cover?

The scholarship may be used to cover part or all of the following expenses:

- Tuition and mandatory fees
- Room and board (meals)
- Books and supplies

On a case-by-case basis, PCLB will also provide funding for the following:

- A laptop
- Student health insurance

Please note that any funds granted to pay for room and board, non-mandatory books, supplies, and school fees, or other expenses unrelated to PCLB Scholar's educational activities will likely constitute income to the PCLB Scholar and may require reporting to the IRS by the PCLB Scholar. If PCLB Scholars have any questions regarding the tax consequences of their scholarship, they should consult a tax professional.

4. How much scholarship funding will PCLB Scholars receive?

Award amounts will vary as they are customized to each PCLB Scholar's needs and dependent on the information provided in financial aid award letters. The amount that recipients receive will depend on their direct cost of attendance, plus books and supplies, minus federal, state and institutional aid and other outside scholarships. Our scholarship funds can help to cover unmet financial need and can help replace self-help options, dependent on each college's policy on treatment of outside scholarships. In

THE PETER AND CARMEN LUCIA BUCK FOUNDATION, INC.



2019-20, PCLB scholarship awards ranged from \$1,250 to \$35,000. Please be aware that student already receiving aid to fully cover the costs of tuition, room & board, and books and supplies will not be eligible for this scholarship, as they will have no financial need.

Selection Process

1. How do I apply?

Each high school is able to nominate up to 5 seniors to apply for the PCLB Scholarship Fund scholarships. Graduating seniors interested in applying should speak to their guidance/college counselor to learn more and to discuss their nomination. Counselors will submit the names and contact info for nominated seniors to PCLB staff, who will provide instructions on how to submit the online application. All application materials are due by the deadline indicated below in the key dates question.

2. What does the application look like?

The online application consists of:

- Two short essays, no more than 550 words each
- Extracurricular/Activities Resume
- FAFSA Student Aid Report and other relevant financial aid/scholarship information
- Academic transcript (for informational purposes only)
- Two letters of recommendations to be completed by:
 - A school guidance counselor/college advisor and
 - A teacher/community leader of the applicant's choosing.

3. What does the selection process look like?

Applications are reviewed by the PCLB Scholarship Committee. The Committee selects and interviews finalists and recommends scholarships to be approved by the Board. Finalists are notified of award decisions by early April.

4. What are the key dates to keep in mind?

Event	Date
Application Release	December 18, 2020
Nominations Deadline	January 7, 2021
Suggested Recommendation Deadline	February 2, 2021
Application Submission Deadline	February 9, 2021
Invitation for Interviews	By March 11, 2021
Interviews with PCLB Scholarship Committee	March 22-26 2021
Award decision	Early April

PCLB Scholarship Fund Policies and Disclosures

The PCLB Scholarship Committee shall be the sole decision-maker regarding the grant of any scholarship, and its decision shall be final.

Submitting a scholarship application does not create any contractual agreement or relationship between applicants, their parents or guardians, and PCLB. Neither the applicants nor the applicants' parents or guardians shall have legal or equitable recourse against PCLB concerning any scholarship application. PCLB is under no obligation to grant or renew any scholarship, and all scholarships are subject to funding availability.

THE PETER AND CARMEN LUCIA BUCK FOUNDATION, INC.



PCLB developed its scholarship program in compliance with applicable Federal and state laws and in a manner to ensure applicant information is secured and managed appropriately. In order to comply with any changes to applicable laws, PCLB reserves the right to discontinue or amend the terms of the PCLB Scholarship Fund at any time, without prior notice.

Non-Discrimination

In accordance with applicable Federal and state anti-discrimination laws, the PCLB Scholarship Fund does not discriminate or request information to make award decisions based on gender, religion, race, creed, age, sexual orientation, national origin, disability, or any other protected class.

Potential Displacement of Funds

Scholarships awarded from the PCLB Scholarship Fund may reduce government financial aid by lessening a PCLB Scholar's overall financial need. In regard to college institutional aid, PCLB will use its best efforts to advocate on behalf of its PCLB Scholars to help prevent the reduction of institutional aid.

Applicant Data Security and Retention

All personal data collected during the application process will be securely processed and stored pursuant to PCLB's Privacy Policy published on its website and its internal Personal Data Protection Policy. PCLB does not sell or license applicant data. PCLB's Privacy Policy does not apply to data submitted through our grants management website, maintained by BlackBaud. Any interaction with this site or any other websites maintained by other companies or organizations to which we may link, are governed by the third parties' applicable privacy notices, statements or policies, which we encourage applicants and PCLB Scholars to read. For convenience, BlackBaud's Privacy Policy is linked [here](#).

Pursuant to IRS regulations, PCLB will maintain information used to evaluate the qualifications of candidates, including materials reviewed by the PCLB Scholarship Committee. Application information will not be returned to applicants.

PCLB uses its best efforts to comply with all applicable data protection laws and regulations when processing personal data. If you have any questions or need further information about our privacy policies, please email us at info@pclbfoundation.org.